ment shall have the same effect, to all intents and purposes, as if the same had been made by the district, at any legal district meeting, and every person who shall be duly chosen or appointed as aforesaid, to serve in any such office, and shall refuse to serve therein, shall forfeit and pay the sum of five dollars, to be recovered, with costs of suit, by action of debt, in the name of the commissioners of primary schools, for the county in which such person shall reside; or in the name of any other person, before any justice of the peace having cognizance thereof, and such sum, when so recovered, shall be paid to the commissioners aforesaid, for the use of the primary school in such district; and every person, who being duly chosen or appointed as aforesaid, to serve in any such office, and having accepted thereof, or not declared his refusal to accept, shall neglect the performance of the duties of such office, shall forfeit and pay the sum of ten dollars, to be recovered with costs of suit, in manner aforesaid, and for the use aforesaid.

Duties of clerk.

SEC. 10. And be it enacted, That it shall be the duty of the clerk of each school district, to keep the records and proceedings of his district, in a book to be provided for that purpose, and whenever a special district meeting shall be called by the trustees of such district, it shall be the duty of such clerk to give notice as aforesaid, of the time and place of such special district meeting, to the inhabitants of such district, at least ten days before such meeting shall be held; and when any district meeting shall be adjourned for a longer time than one month, it shall be the duty of the clerk of such district to give notice thereof in writing as aforesaid, at least ten days before the time appointed for such meeting; and it shall be the further duty of such clerk, to give notice in like manner, of every meeting to be held in such district; and it shall be the duty of such district clerk, to keep and preserve all records, books, writings and papers, belonging to his office; and on the expiration of his time of service, to deliver the same to his successor in office, in the same manner as the county clerk is required by law to deliver all records, books and papers, belonging to his office, to his successor in office, under the penalty of his official bond.

Duties of collectors; bond.

SEC. 11. And be it enacted, That the collector in each school district shall give bond with security, to the satisfaction of the trustees, for the faithful discharge of the duties of his office, and shall have the same power and authority, and have the same fees for collecting, and be subject to the same rules, regulations and duties, with respect to the school business of the district, as by law appertain to the office of collector of the county charges in which such district may be; *Provided*, that the said collector of the county charges may be eligible as the district collector.